



**West Kentucky
Rural Electric**
Your Touchstone Energy® Cooperative



Realtors' Guide to Connecting/ Disconnecting Electrical Service

Whether your clients are buying or selling, West Kentucky Rural Electric Cooperative is ready to help with the transition. Here are a few simple tips to help make establishing and transferring electrical service much easier for you and your clients.

To avoid an interruption in service, make sure the buyer contacts WKRECC to establish service well ahead of the date when the seller wants the electrical service discontinued. Careful coordination is the key. Buyers can reach us by phone, or at any of our business office locations.

1. Everyone requesting new service must complete a Service/Membership Application, even if they are already a WKRECC member. Applications are available online at wkrecc.com (Get Connected) or at any business office.
2. Applicants must take the completed service/membership application to a WKRECC business office. Out-of-town applicants should call WKRECC at 270-247-1321 to arrange receipt of the application.
3. The applicant is required to provide
 - A photo ID
 - The service address
 - The meter number at the property (meter numbers are seven-digit numbers located on the face of your meter).
4. Membership fees and connection fees are due at this time. Deposits may also be required on residential properties based on the members' credit rating. On commercial properties, the required deposit is equal to two months average usage.
5. Once the applicant has submitted the necessary information and paid all required fees/deposits, WKRECC can typically have the power turned on by the close of the following business day. Factors that may affect our ability to connect your service include weather and workload.
6. If there is no meter on the property, applicants should go to www.wkrecc.com (Get Connected) for more information or call a WKRECC business office at 270-247-1321 to coordinate installation well ahead of the desired connection date.

Remember, to avoid an interruption in service between one homeowner and the next, the timing of the disconnection/connection must be coordinated ahead of the required date.

Mayfield Office
1218 West Broadway
Mayfield, KY 42066

Benton Office
1767 Mayfield Hwy, Suite D
Benton, KY 42025

Murray Office
1900 N. 12th Street, Suite L
Murray KY 42066

Request for WKRECC Read In/Read Out at Closing

Buyer Information:

Account #: _____ - _____

Customer Name: _____

Customer Name: _____

Customer Phone: _____

Service Address: _____

Date/Time Read In _____

Signature _____

Signature _____

Seller Information:

Account #: _____ - _____

Customer Name: _____

Customer Name: _____

Customer Phone: _____

Service Address: _____

Date/Time Read Out _____

Signature _____

Signature _____

If buyer or seller includes multiple parties, please complete the name and signature for each party.

Realtor Name and Phone: _____

Fax completed form to the Customer Service Department at West Kentucky Rural Electric Cooperative Corporation: **270-251-6980.**